

# Swap List Sign up Form

The Swap List is offered as a service to you as an owner at The Charter Club of Marco Beach®. The Swap List is constantly updated by resort staff and made available to owners at the weekly Owners' Social and as an insert in The Charter Club of Marco Beach® Newsletter. Please follow the directions below for a smooth experience with the Swap List.

- Please fill out this form to be included in our Swap List.
- You are responsible for contacting your fellow owners to arrange your swap.
- To complete a swap**, each party involved in the swap must send a signed permission letter to The Charter Club of Marco Beach® giving the person you are swapping with permission to occupy your unit.
- A \$25 swap fee per reservation for each successful swap (payable by check only) must accompany your permission letter. Please make check payable to The Charter Club of Marco Beach®.

**Contact Information:**

\_\_\_\_\_

(Name)

**Owner Address:**

\_\_\_\_\_

(Address)

**Owner Email:**

\_\_\_\_\_

(email)

**Owner Telephone**

\_\_\_\_\_

(Cell)

(Home #)

(Work #)

**Week(s) you want to Swap:**

\_\_\_\_\_

(Week #)

(Unit Number)

(Year)

**Week(s) you want to Swap for:**

\_\_\_\_\_

(Week #)

(Year)

**Signature:**

\_\_\_\_\_

(Signature)

