

**THE CHARTER CLUB OF MARCO BEACH®**  
**BOARD OF DIRECTORS TELECONFERENCE MEETING**  
**Thursday June 30, 2011**

The meeting was called to order at 9:00 a.m. by President Lyman Wood at Hilton Grand Vacations Regional Office, Marco Island, Florida. Board members in attendance via telephone were: Lee Huston, John Konarski, Jim MacArthur and Lyman Wood. Attending from Hilton Grand Vacations Company were: Lael Kilpatrick - Regional Director of Resort Operations and Matt Fox – Resort Manager and Acting Recording Secretary for this meeting.

**APPROVAL OF AGENDA**

**MOTION was made by Mr. Huston and seconded by Mr. Konarski to approve the agenda.** Mr. Huston voted aye, Mr. Konarski voted aye, Mr. MacArthur voted aye and Mr. Wood voted aye. **Motion carried unanimously.**

**2011 PROJECT UPDATES**

**a. Entrance Light Poles**

The new light poles purchased for the entrance and exit require permitting to conform to updated local code. Engineered drawings were prepared in order to obtain the permit, with the new specs that require the poles to withstand winds to 140 mph. Cost for the installation will be just over \$7500. Board authorization is required to move forward to spend the amount from Capital Reserves.

**MOTION was made by Mr. Huston and seconded by Mr. Konarski to approve the expenditure of \$7540 to install the lighting to code.** Mr. Huston voted aye, Mr. Konarski voted aye, Mr. MacArthur voted aye and Mr. Wood voted aye. **Motion carried unanimously.**

**b. Gates**

Gates are completed with just punch out items left to address. Mr. Fox noted that the two combination code locks that are required for the pedestrian gates will cost around \$1,400. Because management is looking at new unit door locks in the upcoming year, the option was given to wait and install similar locks to the units if/when that project is done. The Board felt that the security of the locks on the gates would be better served by adding the code locks right away. Mechanical code locks will be installed.

**c. Fire Alarm Installation**

The installation of the fire alarm should be ready for final inspection in five weeks.

**d. Smoking Garden / Gazebo**

Mr. Fox reported that the final plans are in for the gazebo to be installed in the designated smoking area. The three bids ranged from \$17,500 to just under \$22,000. Queenslander construction provided the bid for \$17,500 and will proceed with the project.

**FUTURE MEETING DATE**

Teleconference meeting is scheduled for Friday, September 9 (alternate date Thursday, September 8) Mr. Fox will confirm date ASAP.

**MOTION was made by Mr. Huston and seconded by Mr. MacArthur to adjourn the meeting.** Mr. Huston voted aye, Mr. Konarski voted aye, Mr. MacArthur voted aye and Mr. Wood voted aye. **Motion carried unanimously.**